



Louisa Burns Osteopathic Research Committee

Poster Presentation Guidelines

Guidelines for Posters

Posters should focus on:

- hypothesis or objective
- methods
- results or outcomes

Poster must contain IRB approval number or HIPAA waiver number as appropriate.

Posters should be constructed of material suitable for application onto a cork board with push pins. Hard sided posters will not be displayed. Posters **may not be larger** than **36 inches** (high) **by 48 inches** (wide) in landscape orientation. **Points will be deducted during judging for oversized posters.** Each side of the cork display board will accommodate two presentations and stand at a total height of eight feet.

All illustrations should be created prior to posting. Keep illustrative materials simple. Illustrations should be easily read from distances of about 3 feet or more. Charts, drawings and illustrations should be similar to those used in making slides. Prepare and bring to Convocation everything needed for the display—figures, tables, diagrams, equations, etc. You may bring along pushpins or thumbtacks for mounting the materials, but they will also be available onsite. Do not mount presentation materials on heavy board.

Only posters may be presented. Audiovisuals such as slides and videotapes will not be accepted as part of the presentation. Displays should contain succinct headings that logically organize and present the information. It is recommended that graphics be explicit and brief. Elaboration is best done verbally as if it were an oral presentation using audiovisuals.

Setup and Dismantling

Poster presentations must be set up on their assigned location by **8 a.m. on Thursday, March 27, 2025**. Poster display boards will be available for setup in the exhibit area of The Rosen Shingle Creek Resort on Wednesday, March 26, 2025 from 5 p.m. to 7 p.m., and Thursday, March 27, from 7:30 a.m. to 8:00 a.m. Each poster will have an assigned designated location identified by a copy of its abstract. Poster boards will be set up with **two posters per side** for a total of four posters to be displayed on each poster board.

Poster presentations must remain on display until 2 p.m. on Friday, March 28, 2025. Dismantling presentations must be completed by 5 p.m. on Friday, March 28, 2025. Posters will be available for pick-up at the registration desk until noon on Sunday, March 30th. **UNCLAIMED POSTERS WILL BE DISPOSED OF.**

Presentation and Judging

Judging will take place on Thursday, March 27, 2025 between 6 and 8 p.m. As a requirement of the criteria, the primary author or a designated spokesperson for each poster presentation is required during the judging session to answer questions about the poster. Reference the poster judging form.

The Louisa Burns Osteopathic Research Committee encourages presenters to engage Convocation attendees, answering questions and discussing their presentations during the visit with the exhibitors breaks. Exhibit hall hours are Wednesday 3/26, 5 to 7 p.m., Thursday 3/27, 7:30 a.m. to 8 p.m.; and Friday 3/28, 7:30 a.m. to 5 p.m.

Annual LBORC / NUFA Research Poster Contest
AAO Convocation

Poster # _____

Name of Presenter: _____ Level of Poster: _____

Title of Poster: _____

Single-Case Study Poster Judging Criteria:

Each question is worth up to 5 points. As a guide, a score of 0 points represents “absent/ no criteria met”, a score of 1 point represents “lowest criteria met”, a score of 3 points represents “average/ meets criteria”, a score of 5 points represents “exceeds criteria in all categories”. Scores of 2 and 4 points fall in between as applicable. Please indicate your choices.

	Criteria	Score	Comments / Notes
1)	Overall Appearance: Readability--font size? too crowded? Were the visual aids appropriate, germane to the topic, understandable, and informative?		
2)	Does the TITLE summarize the work and stimulate the viewer to read the poster? Are authors and respective affiliations listed? Is the institution listed?		
3)	Does the INTRODUCTION clearly state the purpose of the case and describe its significance (i.e. how it builds upon existing work, clinical/scientific merit)?		
4)	Was the case novel/interesting/unusual?		
5)	METHODS: (Case studies are IRB exempt) Was the study subject and/or treatment(s) identified and was it clearly shown how they were used to address the case?		
6)	Were the RESULTS clearly presented, logical, and appropriately summarized?		
7)	Were the CONCLUSIONS based on the case results and presented in a concise, logical manner? Do they emphasize the significance and implications of the case?		
8)	Was the relevance of the case to clinical practice and/or future research opportunities discussed?		
9)	Was the speaker professionally dressed, articulate, enthusiastic, and confident?		
10)	Were the questions answered directly, knowledgeably, and confidently- suggesting a thorough understanding of the subject?		

Judge's Name: _____

TOTAL SCORE: _____

**Annual LBORC / NUFA Research Poster Presentations
AAO Convocation**

Poster # _____

Title: _____ Author/Presenter: _____

Institution: _____

Education and Public Health Poster Judging Criteria:

Each question is worth up to 5 points. As a guide, a score of 0 points represents “absent/ no criteria met”, a score of 1 point represents “lowest criteria met”, a score of 3 points represents “average/ meets criteria”, a score of 5 points represents “exceeds criteria in all categories”. Scores of 2 and 4 points fall in between as applicable. Please indicate your choices.

	Criteria	Score	Comments/ Notes
1)	Overall Appearance: Readability--font size, too crowded? Were the visual aids appropriate, germane to the topic, understandable, and informative?		
2)	Does the TITLE summarize the work and stimulate the viewer to read the poster? Are authors and respective affiliations listed? Is the institution listed?		
3)	Does the INTRODUCTION clearly state the purpose of the project and describe how it builds upon existing work or findings?		
4)	Were the objectives (HYPOTHESES /QUESTIONS) of the study clearly defined and explained?		
5)	METHODS: IRB noted? Were the study Organism(s) Subjects, and/or Technique(s) identified and was it clearly shown how they were used to address the central question? Sample size & demographics noted? Statistical analyses listed?		
6)	Were the RESULTS clearly presented and appropriately summarized in a logical fashion?		
7)	Were the CONCLUSIONS based on the study results and presented in a concise, logical manner? Was the data appropriately interpreted? Did they emphasize the significance and implications of the study?		
8)	Did the abstract discuss relevance in a wider context and/or future research opportunities?		
9)	Was the speaker professionally dressed, articulate, enthusiastic, and confident?		
10)	Were the questions answered directly, knowledgeably, and confidently- suggesting a thorough understanding of the subject?		

Judge's Name _____

TOTAL SCORE: _____

Your scores are confidential.

**Annual LBORC / NUFA Research Poster Presentations
AAO Convocation**

Poster # _____

Title: _____

Level: _____

Author/Presenter: _____

Original Research Poster Judging Criteria:

Each question is worth up to 5 points. As a guide, a score of 0 points represents “absent/ no criteria met”, a score of 1 point represents “lowest criteria met”, a score of 3 points represents “average/ meets criteria”, a score of 5 points represents “exceeds criteria in all categories”. Scores of 2 and 4 points fall in between as applicable. Please indicate your choices.

	Criteria	Score	Comments/notes
1)	Overall Appearance: Readability--font size, too crowded? Were the visual aids appropriate, germane to the topic, understandable, and informative?		
2)	Does the TITLE summarize the work and stimulate the viewer to read the poster? Are authors and respective affiliations listed? Is the institution listed?		
3)	Does the INTRODUCTION clearly state the purpose of the project and describe how it builds upon existing work or findings?		
4)	Were the objectives (HYPOTHESES /QUESTIONS) of the study clearly defined and explained?		
5)	METHODS: IRB noted? Were the study Organism(s) Subjects, and/or Technique(s) identified and was it clearly shown how they were used to address the central question? Sample size & demographics noted? Statistical analyses listed?		
6)	Were the RESULTS clearly presented and appropriately summarized in a logical fashion?		
7)	Were the CONCLUSIONS based on the study results and presented in a concise, logical manner? Was the data appropriately interpreted? Did they emphasize the significance and implications of the study?		
8)	Were study findings discussed in relevance to a wider context and/or future research opportunities?		
9)	Was the speaker professionally dressed, articulate, enthusiastic, and confident?		
10)	Were the questions answered directly, knowledgeably, and confidently- suggesting a thorough understanding of the subject?		

Judge's Name _____

TOTAL SCORE: _____

Your scores are confidential