



Louisa Burns Osteopathic Research Committee

Poster Presentation Guidelines

Guidelines for Posters

Posters should focus on:

- hypothesis or objective
- methods
- results or outcomes

Poster must contain IRB approval number or HIPAA waiver number as appropriate.

Posters should be constructed of material suitable for application onto a cork board with push pins. Hard sided posters will not be displayed. Posters **may not be larger** than **36 inches** (high) **by 48 inches** (wide) in landscape orientation. **Points will be deducted during judging for oversized posters.** Each side of the cork display board will accommodate two presentations and stand at a total height of eight feet.

All illustrations should be created prior to posting. Keep illustrative materials simple. Illustrations should be easily read from distances of about 3 feet or more. Charts, drawings and illustrations should be similar to those used in making slides. Prepare and bring to Convocation everything needed for the display—figures, tables, diagrams, equations, etc. You may bring along pushpins or thumbtacks for mounting the materials, but they will also be available onsite. Do not mount presentation materials on heavy board.

Only posters may be presented. Audiovisuals such as slides and videotapes will not be accepted as part of the presentation. Displays should contain succinct headings that logically organize and present the information. It is recommended that graphics be explicit and brief. Elaboration is best done verbally as if it were an oral presentation using audiovisuals.

Setup and Dismantling

Poster presentations must be set up on their assigned location by **8 a.m. on Thursday, March 27, 2025**. Poster display boards will be available for setup in the exhibit area of The Rosen Shingle Creek Resort on Wednesday, March 26, 2024, from 5 p.m. to 7 p.m., and Thursday, March 27, from 7:30 a.m. to 8:00 a.m. Each poster will have an assigned designated location identified by a copy of its abstract. Poster boards will be set up with **two posters per side** for a total of **four posters to be displayed on each poster board**.

Poster presentations must remain on display until 2 p.m. on Friday, March 28, 2025. Dismantling presentations must be completed by 5 p.m. on Friday, March 28, 2025. Posters will be available for pick-up at the registration desk until noon on Sunday, March 30th. **UNCLAIMED POSTERS WILL BE DISPOSED OF.**

Presentation and Judging

Judging will take place on Thursday, March 27, 2025, between 6 and 8 p.m. As a requirement of the criteria, the primary author or a designated spokesperson for each poster presentation is required during the judging session to answer questions about the poster. Reference the poster judging form.

The Louisa Burns Osteopathic Research Committee encourages presenters to engage Convocation attendees, answering questions and discussing their presentations during the visit with the exhibitors breaks. Exhibit hall hours are Wednesday 3/26, 5 to 7 p.m., Thursday 3/27, 7:30 a.m. to 8 p.m.; and Friday 3/28, 7:30 a.m. to 5 p.m.